

Public Document Pack

Mid Devon District Council

Scrutiny Committee

Monday, 8 November 2021 at 2.15 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 13 December 2021 at 2.15 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The attached Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

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Membership

Cllr B G J Warren

Cllr G Barnell

Cllr E J Berry

Cllr Mrs F J Colthorpe

Cllr L J Cruwys

Cllr Mrs S Griggs

Cllr P J Heal

Cllr F W Letch

Cllr S Pugh

Cllr R F Radford

Cllr Mrs E J Lloyd

Cllr A Wilce

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 **APOLOGIES AND SUBSTITUTE MEMBERS**

To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3 **PUBLIC QUESTION TIME**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

4 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 10*)

Members to consider whether to approve the minutes as a correct record of the meeting held on 11th October 2021.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5 **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7 **BROADBAND UPDATE**

To receive an update from Devon County Council on broadband rollout in Mid Devon

8 **FORWARD PLAN** (*Pages 11 - 28*)

Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.

9 **3 RIVERS DEVELOPMENTS LTD BUSINESS PLAN** (*Pages 29 - 58*)

During discussion of the following item it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the

Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that exempt information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

To receive the 3 Rivers Developments Ltd Business Plan

10 **SCRUTINY OFFICER UPDATE**

To receive an update from the Scrutiny Officer.

11 **BIO ENERGY INDUSTRY PROPOSAL FORM** *(Pages 59 - 64)*

Members to receive a work proposal form on the Bio Energy Industry and to decide if this should be added to the work programme.

12 **WORK PLAN** *(Pages 65 - 70)*

Members are asked to note the current Work Plan for the municipal year.

Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.

Stephen Walford
Chief Executive
Friday, 29 October 2021

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and

the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: <https://democracy.middevon.gov.uk/documents/s23135/MeetingProtocolUpdateOct2021nextreviewFeb2022.pdf>

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

E-Mail: coliphant@middevon.gov.uk

1.

MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **SCRUTINY COMMITTEE** held on 11 October 2021 at 2.15 pm

Present

Councillors

B G J Warren (Chairman)
Mrs F J Colthorpe, L J Cruwys,
Mrs S Griggs, S Pugh, R F Radford,
Mrs E J Lloyd, A Wilce and B Holdman

Apologies

Councillor(s)

G Barnell, E J Berry, P J Heal and F W Letch

Also Present

Councillor(s)

Mrs C P Daw, R M Deed, B A Moore and Mrs N Woollatt

Also Present

Officer(s):

Stephen Walford (Chief Executive), Andrew Jarrett (Deputy Chief Executive (S151)), Jill May (Director of Business Improvement and Operations), Karen Trickey (District Solicitor and Monitoring Officer), Lisa Lewis (Corporate Manager for Business Transformation and Customer Engagement), Clare Robathan (Policy and Research Officer) and Carole Oliphant (Member Services Officer)

62 **APOLOGIES AND SUBSTITUTE MEMBERS (0.03.58)**

Apologies were received from Cllrs G Barnell, E J Berry, P J Heal and F W Letch who was substituted by Cllr B Holdman

63 **HYBRID MEETINGS PROTOCOL (0.04.32)**

The Committee had before it, and **NOTED**, the *Hybrid Meetings Protocol.

Note: *Protocol previously circulated and attached to the minutes.

64 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.04.40)**

Members were reminded of the need to make declarations where appropriate.

65 **PUBLIC QUESTION TIME (0.04.55)**

There were no questions from members of the public present.

66 **MINUTES OF THE PREVIOUS MEETING (0.05.15)**

The minutes of the last meeting were approved as a correct record and **SIGNED** by the Chairman.

67 DECISIONS OF THE CABINET (0.06.44)

The Committee **NOTED** that none of the decisions made by the Cabinet on 28th September had been called in.

68 CHAIRMAN'S ANNOUNCEMENTS (0.06.54)

The Chairman welcomed the new Monitoring Officer, Karen Trickey and thanked Members who had attended the recent Scrutiny Training.

The Chairman deferred item 13 until the November meeting.

69 CABINET MEMBER FOR FINANCE (0.09.06)

The Committee had before it, and **NOTED**, a *report from the Cabinet Member for Finance outlining area's within his portfolio.

The Cabinet Member explained that the previous 6 months had been a busy period for the Finance teams and that they had recently completed the annual closedown of accounts. Early indications were that the Audit was a sound report. He acknowledged the work of the teams in distributing the Governments Covid grant related schemes.

He explained that all Members were vital to contribute to the Council's budget setting process as they were currently looking at a £1m shortfall and may require reductions to make ends meet.

The Deputy Chief Executive (S151) explained that there were challenges over the late advice from Government on what level of funding the Authority would receive.

Consideration was given to:

- The measurable plans to increase revenue and decrease overheads
- The Leisure services actively looking at ways to stimulate growth
- The Waste service continued to exceed revenue expected
- The building rationalisation programme
- Healthy revenue stream from Market Walk, Tiverton which was now at 100% occupancy
- Car parking machine breakdowns were reported remotely and were repaired on a timely basis, ensuring any loss of revenue was mitigated
- Participatory budgeting where communities could build into the budget setting process to be investigated
- Labour shortages and the need to use agency staff on occasions
- The Housing Strategy was ambitious and some significant borrowing would need to be sourced along with contributions from Homes England
- The Medium Term Plan would be presented to the Cabinet which would set out the Council's ambitions over the next 5 years and the Policy Development Groups would be tasked to prioritise them
- The 3 Rivers Development bi monthly update would be reported at the next Cabinet

Note: *Report previously circulated and attached to the minutes

70 UPDATE ON CUSTOMER EXPERIENCE WORKING GROUP RECOMMENDATIONS (0.45.58)

The Committee had before it, and **NOTED**, a *report from the Corporate Manager for Digital Transformation and Customer Engagement on progress against the Customer Experience Working Group recommendations.

The Corporate Manager for Digital Transformation and Customer Engagement gave an overview of the original recommendations and an update on the actions taken.

She explained that a recent customer survey was very positive and although the CRM had not progressed due to significant resourcing issues in the IT service, that a Project Manager was being recruited to enable the project to progress and develop a business plan.

Consideration was given to:

- A Member workshop held in March focused on customer service and Members would be surveyed on what additional workshops would be useful to them
- The Planning Service had reinstated the telephone line for customer queries
- Call waiting times had not improved due to ongoing staff vacancies and staff being redeployed to assist with the payment of Government Covid Grants during the pandemic but there were no high levels of abandoned calls

Note: *Report previously circulated and attached to the minutes

71 ANNUAL REPORT OF COMPLAINTS AND COMPLIMENTS (0.58.43)

The Committee had before it, and **NOTED**, a *report from the Corporate Manager for Digital Transformation and Customer Engagement on Complaints and Compliments.

The Corporate Manager for Digital Transformation and Customer Engagement explained that the number of complaints were now at pre pandemic levels and had not risen significantly since then.

In response to a question asked about the correct level of officers looking at complaints she explained that the Complaints Policy was coming to the Cabinet in November which would detail the level of senior officer involvement.

Note: *Report previously circulated and attached to the minutes

72 FORWARD PLAN (01.08.23)

The Committee had before it, and **NOTED**, the *Forward Plan.

Note: *Forward Plan previously circulated and attached to the minutes

73 SCRUTINY OFFICER UPDATE (1.10.28)

The Scrutiny Officer provided the following update:

- An update on the S106 project would be provided shortly
- The recommendations of the Planning Enforcement Working Group would be going to a future Cabinet
- The spotlight review was being held on 28th October and more Member input was required
- Connecting Devon and Somerset would be attending the November meeting

74 BIO ENERGY INDUSTRY PROPOSAL FORM (1.12.31)

Item deferred until November meeting.

75 WORK PLAN (1.12.37)

The Committee had before it, and **NOTED**, the *Scrutiny Work Plan.

It was **RESOLVED** that:

Scheduled Cabinet Member reports were no longer required and would be removed from the Work Plan.

(Proposed by Cllr A Wilce and seconded by Cllr L J Cruwys)

Note: *Work Plan previously circulated and attached to the minutes.

76 ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC (1.30.42)

The Chairman indicated that discussion of the following item, may require the Scrutiny Committee to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny Committee would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

(Proposed by the Chairman)

77 CONTRACT DISPUTE SETTLEMENT 2020-2021 (1.34.24)

The Scrutiny Committee considered the information provided and were satisfied that the matter had been correctly dealt with at the time.

(Proposed by Chairman)

(The meeting ended at 4.17 pm)

CHAIRMAN

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MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

October 2021

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Public Space Protection Order - Hemyock To receive a draft variation of the PSPO to include the land identified by Hemyock for consideration for consultation	Environment Policy Development Group Cabinet	2 Nov 2021 30 Nov 2021	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
3 Rivers Developments Ltd Business Plan To receive the 3 Rivers Development Ltd Business Plan.	Scrutiny Committee Audit Committee Cabinet	8 Nov 2021 16 Nov 2021 30 Nov 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Part exempt
Air Quality Action Plan To receive the 4 yearly review of the Air Quality Action Plan.	Community Policy Development Group Cabinet	16 Nov 2021 30 Nov 2021	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Leisure Pricing Review To receive a report from the Leisure Manager on the fees and charges for the Leisure Service	Community Policy Development Group Cabinet Member for Community Well Being	16 Nov 2021	Lee Chester, Leisure Manager	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Customer Care Policy To receive the 3 yearly review of the Customer Care Policy	Community Policy Development Group Cabinet	16 Nov 2021 4 Jan 2022	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
The possible creation of a Teckal compliant company To consider advice surrounding the possibility of creating a new Teckal-compliant company entity.	Cabinet Council	30 Nov 2021 15 Dec 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Devon Procurement Partnership To consider a report outlining the work of the partnership	Cabinet	30 Nov 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Infrastructure Funding Statement To receive the Infrastructure Funding Statement	Cabinet	30 Nov 2021	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Cullompton Relief Road TIF Project To consider the outcome of the Levelling Up Fund bid	Cabinet	Not before 30th Nov 2021	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
Disposal of Crediton Town Square To agree to the disposal by way of lease of the Town Square Crediton to Crediton Town Council	Cabinet	30 Nov 2021	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Schedule of Meetings for 2022/23 To consider the Schedule of Meetings for 2022/23	Cabinet Council	30 Nov 2021 15 Dec 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Review of Development Management Discretionary Fees and Charges To consider and agree a revised schedule of fees and charges.	Cabinet	Not before 30th Nov 2021	Angharad Williams, Interim Development Management Manager	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Mid Year - Treasury Management Update To receive an update on the Treasury Management Strategy	Cabinet Council	30 Nov 2021 15 Dec 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Construction contract for St Andrews Estate, Cullompton and Shapland Place, Tiverton modular social housing schemes To consider the construction contract for the Modular Housing Schemes	Cabinet	30 Nov 2021	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Part exempt
Staff Recognition and Wellbeing Appreciation To consider how best to recognise the work done by all staff throughout the pandemic and show the	Cabinet Council	30 Nov 2021 15 Dec 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
council's appreciation for their efforts.					
Phase 3 Public Sector Decarbonisation Bid and Delegation of Authority To consider the bid submission for the Phase 3 Public Sector Decarbonisation scheme that is based on the decarbonisation on the current heating systems at Exe Valley and Lords Meadow leisure centres and to come off of Gas and onto a renewable energy source.	Cabinet Council	30 Nov 2021 15 Dec 2021	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Strategic Grants To receive a report from Community PDG Grants Working Group on the Strategic Grants Programme 2022-2023.	Community Policy Development Group Cabinet	20 Dec 2021 4 Jan 2022	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Information Security and Information Security Incident Policies To update the existing	Cabinet	4 Jan 2022	Catherine Yandle, Operations Manager for Performance, Governance and	Cabinet Member for Community Well Being (Councillor	Open

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Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
policies to reflect current job roles and best practice.			Health & Safety Tel: 01884 234975	Dennis Knowles)	
Complaints Policy To consider a revised policy	Cabinet	4 Jan 2022	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Exiverton Town Centre Masterplan To agree the draft masterplan for public consultation.	Cabinet	Not before 4th Jan 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
New Local Plan – Issues consultation paper To seek Cabinet approval to publish and consult on an Issues Paper for a new Local Plan for Mid Devon	Cabinet	4 Jan 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Cullompton Railway Station To receive a project update.	Cabinet	Not before 4th Jan 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Crediton NHS Hub Phase 2 To consider a funding request.	Cabinet	4 Jan 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Part exempt
Tax Base Calculation To receive the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet Council	4 Jan 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Cullompton Town Centre Masterplan To consider the masterplan	Cabinet Council	4 Jan 2022 23 Feb 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Cullompton Conservation Area Management Plan To consider the Management Plan	Cabinet Council	4 Jan 2022 23 Feb 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Draft MDDC Litter Strategy To receive the MDDC Litter Strategy	Environment Policy Development Group Cabinet	 11 Jan 2022 1 Feb 2022	Darren Beer, Operations Manager for Street Scene	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
Contracted Out Enforcement Duties Group to receive a report from the Group Manager for Street Scene and Open Spaces on the options to engage an external contractor for additional littering and dog fouling enforcement duties in the district.	Environment Policy Development Group Cabinet	 11 Jan 2022 1 Feb 2022	Darren Beer, Operations Manager for Street Scene	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Shopfront Enhancement Scheme To receive and discuss information with regard to the Shopfront Enhancement Scheme.	Economy Policy Development Group Cabinet	13 Jan 2022 1 Feb 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Meeting Housing Needs SPD To recommend a draft for consultation to the Cabinet	Homes Policy Development Group Cabinet	18 Jan 2022 8 Mar 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Council Tax Reduction Scheme & Exceptional Hardship Policy To receive the Council Tax Reduction Scheme and the updated Exceptional Hardship Policy.	Community Policy Development Group Cabinet	25 Jan 2022 1 Feb 2022	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance (Councillor Andrew Moore)	Open
The Tenant Involvement and Empowerment Standard Policy To consider a revised policy	Homes Policy Development Group Cabinet	18 Jan 2022 1 Feb 2022	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Regulation of Investigatory Powers To receive the annual update of Regulation of Investigatory Powers	Community Policy Development Group Scrutiny Committee Cabinet	25 Jan 2022 14 Feb 2022 10 Mar 2022	Karen Trickey, District Solicitor and Monitoring Officer	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Health and Safety Policy To receive the annual review of the Health & Safety Policy	Community Policy Development Group Cabinet	25 Jan 2022 3 Feb 2022	Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety Tel: 01884 234975	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Single Equalities Policy and Equality Objective To receive the annual review of the Single Equalities Policy and Equality Objective	Community Policy Development Group Cabinet	25 Jan 2022 3 Feb 2022	Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety Tel: 01884 234975	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
The Council Tax Reduction Scheme & Exceptional Hardship Policy	Community Policy Development		Dean Emery, Corporate Manager for Revenues,	Cabinet Member for Finance (Councillor	Open

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Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
To receive a review of the The Council Tax Reduction Scheme & Exceptional Hardship Policy which has been out for public consultation	Group Cabinet	25 Jan 2022 1 Feb 2022	Benefits and Recovery	Andrew Moore)	
Market Environmental Strategy To receive and discuss the draft Environmental Strategy.	Economy Policy Development Group Cabinet	13 Jan 2022 1 Feb 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Bereavement Services Fees and Charges To receive the annual review of Bereavement Services Fees & Charges	Environment Policy Development Group Cabinet	11 Jan 2022 1 Feb 2022	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)	Open
Recommendations from the Motion 564 Spotlight Review To receive the final report and recommendations from the Motion 564 Spotlight Review	Scrutiny Committee Cabinet	17 Jan 2022 1 Feb 2022	Clare Robathan, Policy and Research Officer	Councillor Elizabeth Lloyd	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Housing Enabling SPD (S106 - Housing Need Allocation - Exception Sites) To receive a report reviewing the Housing Enabling SPD document	Homes Policy Development Group Cabinet	Not before 18th Jan 2022 1 Feb 2022	Jill May, Director of Business Improvement and Operations Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
Budget 2022/23 To consider the Budget for 2022/23	Cabinet Council	1 Feb 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Cullompton - Town Centre Public Realm Enhancement To consider the Town Centre Public Realm Enhancement	Cabinet	1 Feb 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Capital Programme To consider the Capital Programme as part of the budget setting.	Cabinet Council	1 Feb 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Capital Strategy To consider the Capital Strategy	Cabinet Council	1 Feb 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Treasury Management Strategy 2022/23 To consider the Treasury Management Strategy for 2022/23	Cabinet Council	1 Feb 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Policy Framework To consider the Policy Framework	Cabinet Council	1 Feb 2022 23 Feb 2022	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
Pay Policy To receive a report on the Pay Policy	Cabinet Council	1 Feb 2022 23 Feb 2022	Matthew Page, Corporate Manager for People, Governance and Waste	Leader of the Council (Councillor Bob Deed)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Establishment To inform Members of the overall structure of the Council showing the management and deployment of officers.	Cabinet Council	1 Feb 2022 23 Feb 2022	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
National Non Domestic Rates To receive a report detailing the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet Council	1 Feb 2022 23 Feb 2022	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
Playing Pitch Strategy - Post Consultation To consider the strategy for approval following the public consultation.	Cabinet	Not before 1st Feb 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Tiverton EUE Area B Masterplan To consider the outcome of the playing pitch and sports provision review	Cabinet	Not before 8th Mar 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
				Chesterton)	
Custom and Self Build Supplementary Planning Document To consider a draft SPD for consultation	Cabinet	8 Mar 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
North West Cullompton Masterplan To consider a revised masterplan for North West Cullompton	Cabinet	8 Mar 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Local Economic Recovery Plan To consider the plan.	Economy Policy Development Group Cabinet Council	17 Mar 2022 5 Apr 2022 27 Apr 2022	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Unauthorised Encampment Policy To receive the 3 yearly review of the Unauthorised Encampment Policy	Community Policy Development Group Cabinet	22 Mar 2022 7 Apr 2022	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Safeguarding Childrens and Adults at Risk Policy and Procedures To receive the annual review of Safeguarding Childrens and Adults at Risk Policy and Procedures	Community Policy Development Group Cabinet	22 Mar 2022 7 Apr 2022	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Town and Parish Charter To receive the 3 yearly review of the Town and Parish Charter	Community Policy Development Group Cabinet	22 Mar 2022 5 Apr 2022	Sally Gabriel, Member Services Manager Tel: 01884 234229	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Channel Access Policy To consider a revised Policy	Cabinet	5 Apr 2022	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Tiverton A361 Junction HIF Scheme To consider the outcome of the tender process.	Cabinet	Not before 5th Apr 2022	Richard Marsh, Director of Place	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
Culm - Garden Village To consider a masterplan for consultation.	Cabinet	5 Apr 2022	Tina Maryan, Area Planning Officer	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Non Statutory Interim Policy Statement on Planning for Climate Change To consider the policy statement	Cabinet	Not before 7th Jun 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Meeting Housing Needs Supplementary Planning Document To consider the draft SPD	Cabinet	Not before 7th Jun 2022	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
				Richard Chesterton)	

CABINET 30 NOVEMBER 2021

3 Rivers Developments Limited – Business Plan 2022 - 2027

Cabinet Members: Councillor Bob Evans – Deputy Leader and Housing & Property
Councillor Andrew Moore – Finance

Responsible Officers: Deputy Chief Executive – Andrew Jarrett

Reason for Report: To provide Cabinet with a 5 year Business Plan.

RECOMMENDATION: That Cabinet recommends 3Rivers Development Ltd Business Plan and approves the inclusion of the associated borrowing requirement of £19.66m shown for 2022/23 in the Council's General Fund, Capital Programme and Treasury Strategy budgets. It also notes the total gross funding envelope included for 2023/24 to 2026/27 of £51.95m.

Relationship to Corporate Plan: 3 Rivers Developments Limited's (3Rivers) primary objective is to generate future returns in order to grow the business and to recycle monies made back to the Council to mitigate some of the cuts in Government funding.

Financial Implications: The Council has a duty to obtain value for money. All financial interactions between the Council and 3Rivers are carried out at commercially evidenced rates and subject to individual loan agreements. Once approved, the Council will need to embed all agreed borrowing proposals in to the General Fund, Capital Programme and Treasury Strategy budgets for 2022/23.

Legal Implications: None to this report, however this report is prepared in accordance with the Shareholder Agreement, Company's Memorandum and Articles of Association.

Risk Assessment: Detailed within the report.

Equality impact assessment: No direct equality issues identified for this report. However, the company will continually evaluate increased renewal investments set against other financial viability and other building metrics.

Impact on climate change: 3Rivers is a commercial organisation and where deliverable sustainable options are available they are utilised; however, as a commercial organisation it is acknowledged that where there is a significant cost differential and what the market will sustain that this plays heavily in the choices made.

1.0 Introduction

1.1 Attached to this report is 3 Rivers 2022 – 2027 Business Plan. Clearly 2021/22 has been a challenging year for the company, as it has been for the

whole development industry. Normal company activities have been delayed by the conclusion of the external governance and financial appraisal reviews and ongoing Covid19 issues directly impacting on the local and national supply chain and labour force.

- 1.2 The continued involvement of the 2 Cabinet ambassadors, the appointment of 2 new directors and the regular reporting on company progress appears to be helping the company progress, although set against a very challenging economic backdrop.

2.0 The 2022 – 2027 Business Plan

- 2.1 Attached to this report is the company's 5 year Business Plan. Any company Business Plan that projects in to the future, especially at the current juncture, is subject to change/revision, especially the further you move in to later years. What the Business Plan provides is a general overview of company ambitions, areas of focus, metrics it will use to judge itself by and report on, risk appetite and mitigation measures and finally an overarching budget envelope for the period.
- 2.2 This financial envelope will provide a reasonably accurate budget forecast for 2022/23 and the projects that are already committed to. Thereafter, the budget makes sound commercial estimates over the potential sums that will be required to keep the company viable and deliver the level of returns back to the Shareholder.
- 2.3 The total loan request included in the 2022 – 2027 Business Plan for 2022/23 which is spread across 6 projects is £19.66m. This will provide further funding for the St Georges Court, Tiverton and Bampton, plus new funding for 2 sites currently under consideration and then an estimate for the potential of 2 completely new sites. In addition there is the ongoing provision for the company's working capital requirements.
- 2.4 The future period shown in the Business Plan, 2023 – 2027 requires total funding by the Shareholder of £51.95m. This figure is the total gross borrowing requirement during the period and needs to be reviewed in conjunction with the total loan repayments made back to the Council, estimated at £78.72m during the 5 year life of this plan. These overall funding requirements are shown in more detail in Appendix B.
- 2.5 Embedded within the company's Business Plan, reference is made to the annual interest payments that will be made back to the Council and Members should also be aware of the recharged costs that the Council makes to the company. These relate to officer time, office accommodation, IT support, etc. To put this in to context the table below summarises these transactions since

the company's inception. For completeness, it also includes all financing costs and any loan impairments.

Financial transactions between 3Rivers and Mid Devon DC

	2017/18 2018/19	2019/20	2020/21	2021/22 Actuals	Total
Revenue Items £k					
Interest Rec'd	71.4	251.0	474.4	443.2	1,240.0
Cost of Borrowing	0	0	0	0	0
Dividends Paid	0	0	0	0	0
MDDC recharges	201.3	97.2	103.7	10.4	412.6
Total	272.7	348.2	578.1	453.6	1,652.6

	2017/18 2018/19	2019/20	2020/21	2021/22 Actuals	Total
Loans £k					
Advanced	2,612.9	6,998.2	1,101.7	13,638.8	24,351.6
Repaid		-550.0	-640.0	-2,405.9	-3,595.9
Loans outstanding	2,612.9	6,448.2	6,448.2	11,232.9	20,755.7
Impairments		-790.0			-790.0

Notes:

- 1 2021/22 figures for interest and recharges have included an estimate for the final quarter's allocations.
- 2 The loans repaid figures relate to a VAT refund in 2019/20 and sale proceeds from the Threwstones, Tiverton development.
- 3 The impairment relates to £617k St Georges Court (estimated loss) and £173k working capital charge. This figure was reviewed and carried forward in to the 2020/21 end of year Accounts

2.5.1 The above table details the direct financial benefits that accrue from the Council's investment in 3 Rivers. However, Members should also be aware that other indirect benefits are obtained. For example:

- ✓ Increased Council Tax and Business Rate receipts
- ✓ Extra New Homes Bonus revenue
- ✓ Some control over timetable and quality of development
- ✓ Some influence over affordable/social housing delivery numbers
- ✓ Regeneration potential

- ✓ Greater use of local supply chains and contractors

2.6 The Business Plan also specifically focuses on key areas of company activity; ongoing governance, the prevailing market, risk, success metrics, future strategy and includes a progress overview of 2021/22 and its goals for 2022/23. For the first time, it also includes an overview of potential project availability across the wider SW geography that have been considered by the company.

3.0 Conclusion

3.1 This Business Plan is based on a 5 year overview and forecast, which includes a number of commercially based estimates/assumptions and clearly relies heavily on the ongoing financial and corporate support of the Council. If approved, the total borrowing request for 2022/23 of £19.66m will be included in the Council's General Fund, Capital Programme and Treasury Strategy for the forthcoming financial year.

3.2 Provision of the loan repayments from the company, estimated for the same period, of £18.52m will also be included.

Contact for more information: Andrew Jarrett, Deputy Chief Executive

Circulation of the report: Leadership Team and Cabinet

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Mid Devon District Council – items for agenda

This form should be completed by Member(s), Officers or members of the public when proposing an item for Scrutiny or a PDG.

Proposer's name and title	Cllr Graeme Barnell	Date	Sept 2021
Proposed issue and brief description	Bio-energy industry: An inter-authority review of the bio-energy industry - to examine the business structure, funding, history and impacts of the Bio Energy Industry in Devon including the history of Planning applications.		
Background	<p><i>(E.g. Why should Scrutiny/PDG look at this issue? Is this a new issue or one that is already on the Forward Plan? Is it of concern to residents?)</i></p> <p>Please see attached paper.</p>		
What will the outcome be?	<p><i>(E.g. a recommendation to Cabinet to improve a service; an opportunity to lobby on an issue that immediately affects Mid Devon residents; an initial discussion on an issue that might then lead to further Scrutiny/PDG review)</i></p> <p>An inter-authority inquiry into the Bio-Energy Industry in Devon led jointly by local authority Scrutiny Committees.</p> <p>This inquiry to be jointly commissioned by the Scrutiny Committees of those Devon Planning Authorities that are willing to take part. This work is not something that can be done effectively by a single authority.</p> <p>The Inquiry will examine the business structure, funding, history and impacts of the Bio Energy Industry in Devon including the history of Planning applications.</p> <p>The Inquiry will examine the adequacy of the national and local framework of regulation and policies and make recommendations for changes to that may be required including:-</p> <ul style="list-style-type: none"> • local and national planning arrangements and policies, including the possibility of joint planning approval and enforcement. • regulation of environmental and health impacts • highways management policies • energy tariff arrangements <p>The work of commissioning and overseeing this Inquiry is led by a committee of elected members chosen from each of the participating authorities.</p>		

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Paper from Cllr Barnell to support the Proposal form on Bio Energy Industry

The Bio Energy Industry

How does this industry work?

Bio Energy is rapidly expanding Industry in both Devon and the South West as a whole. At its hub are a network of large AD (Anaerobic Digester) Plants located in rural settings.

Anaerobic Digestion (AD) is a natural process in which micro-organisms break down the organic matter found in biomass waste (such as sewage sludge, animal manure, slurry, and waste food) and energy crop feedstocks (such as maize, miscanthus and straw) in the absence of oxygen, to produce biogas (a mixture of methane and carbon dioxide) and digestate (a nitrogen rich fertiliser). The biogas can be burned directly in a gas boiler to produce heat or burnt in a combined heat and power unit to produce heat and electricity. Alternatively, the biogas can be cleaned to remove the carbon dioxide and other substances, to produce biomethane. This can be injected into the national gas grid to be used in the same way as natural gas, or used as a vehicle fuel.

AD Plants are fed by a complex interconnected supply chain of biomass product that is often transported regionally using HGV and large tractor/Trailer combinations. As well as energy the AD plants produce an important subsidiary digestate by-product that requires a network of large storage lagoons and a distribution chain involving farms willing to buy the product for spreading on the land. All this again requires a large geographic distribution network involving routine transportation either by large tanker lorries or tractor trailer combinations

The network of different companies involved in the developments of AD plants and digestate storage lagoons gives the initial impression of a diverse and competitive industry based on local farming businesses. However In Devon the set up costs of this industry appear to be supported and funded primarily by a single London based Venture Capital company. The activities and interests of this Company are extended via the creation of a confusing assortment of localised Joint Investment Companies that either bring in additional investment from landowners and farmers and/or are responsible for the day to day operation of the plants.

This is all qualitatively and quantitatively different to small scale AD plants based on local farm activity and product.

Isn't the Bio Energy Industry green?

The Bio Fuel business is a rapidly growing regional and national industry based on Govt. "green subsidies" (e.g. energy tariff subsidies, subsidies for monocultural fuel crops like Maize). Both Bio-Gas and the feedstock required for its production are both heavily subsidised by the taxpayer as so called "green" energy.

The Industry requires the transportation of large volumes of bio-fuel from a widespread network of growers to energy generating AD (Anaerobic Digester) plants. The distribution of large quantities of waste "digestate" is then sent to a network of storage lagoons across Devon. From there it is distributed to a wider network of local farms for use on the land. All

this involved thousands of, often lengthy, journeys involving large HGV's and Tractor/Trailer Combinations, all powered by very large diesel engines.

Isn't this Industry Regulated?

There is no national policy on the regulation and development of the Bio Energy Industry. There is a plethora of complex and sometimes overlapping planning and regulatory responsibilities and therefore a history of confusion and the passing on of responsibility between regulatory agencies. To date It has not been possible to establishing and implementing consistent regulatory policies across Devon. Neil Parish MP has had discussions with the Chief Executive of the Environment Agency and asked for legislation to give more powers to the EA.

How have Planning Authorities responded?

The Bio energy Industry actively promotes the widespread confusion that exists between its activities and small scale AD plants and digestate distribution based on local farms. The latter are clearly a legitimate and largely beneficial approach to recycling bio-mass and producing green energy. The Bio Energy Industry uses this confusion to convince Planning Authorities and local authority members into believing that their industry is eco-friendly diversification on the local farm .

Initial planning applications are usually submitted by the Bio Fuel industry on the basis of the same narrative, namely that the given enterprise will be limited in scope, be a natural extension of local agricultural activity, and, therefore, be based on one local farm or a small number of neighbouring farms. The argument is that the enterprise, is "stand alone" and is about improving the efficiency and productivity of the local Farm or farms.

In considering the individual planning applications relating to the Bio Energy industry Local Planning Authorities have tended to accept, uncritically, the industry's own narrative about the green credentials of the business and its roots in local agriculture and farming. Planning authorities have sought refuge in allowing the definition of this activity as "agricultural" within the National Planning Policy Framework.

This permits Planners to take a piecemeal approach to the planned expansion of interconnected and well organised industry being superimposed on the countryside. It obviates the need to collaborate with neighbouring Planning Authorities in the implementation of onerous Environmental Impact Regulations (2017) that apply to Industrial concerns like Bio Energy Generation. In turn this results in the impacts of the industry, especially the impact of heavy goods traffic on local communities, either being ignored or downplayed as "agricultural".

This has been made worse by the part played by DCC Highways who have not yet recognised the limitations of its expertise in understanding the impacts of large increases in the volumes of road traffic often through small rural communities. The Department's staff do not appear to recognise that the harm caused by this traffic is not limited to the physical suitability of, and/or damage to, the roads nor even the risk of accidents but is mostly about the chronic social harm to village life and the social costs to local residents. Important

impacts therefore not recognised or assessed as part of the planning process and Planning Policies referring to such harm are not applied or implemented.

As the industry has grown so has the impact of this industry on local communities and the road network, particularly in rural areas. Planning Authorities have sometimes attempted to limit the impact of this industry by setting planning conditions that attempt to determine the volume of product, transport routes and type of vehicle used to transport bio-fuel crops and the waste digestate from AD plants and from Lagoons to farms. In practice enforcement of these conditions has usually proved impossible, partly because of the remote locations of the AD Plants and Lagoons and partly because Local authorities lack the resources and the practical ways of monitoring activity.

Speaking in February 2021 at a Scrutiny Committee meeting of Mid Devon District Council, Neil Parish MP is recognised the impacts on local communities, in particular the transportation of feedstuffs going into the industrial-scale AD plants and the liquid digestate coming out as a by-product.

We understand he said, "ADs are getting bigger and bigger and getting out of all proportion. While they were a good thing in using them for waste to produce gas or electricity, what you have now is a huge amount of crop being used in them and they are becoming vast. In becoming so big they are moving stuff around all of the time. There are problems all over the place. I am trying to collate all the problems across the country to get the Government to take some action."

What can be done locally in Devon?

We are proposing:-

1. An inter-authority inquiry into the Bio-Energy Industry in Devon led jointly by local authority Scrutiny Committees.
2. This inquiry to be jointly commissioned by the Scrutiny Committees of those Devon Planning Authorities that are willing to take part. This work is not something that can be done effectively by a single authority.
3. The Inquiry examine the business structure, funding, history and impacts of the Bio Energy Industry in Devon including the history of Planning applications.
4. The Inquiry examine the adequacy of the the national and local framework of regulation and policies and make recommendations for changes to that may be required including:-
 - local and national planning arrangements and policies, including the possibility of joint planning approval and enforcement.
 - regulation of environmental and health impacts
 - highways management policies
 - energy tariff arrangements
5. The work of commissioning and overseeing this Inquiry is led by a committee of elected members chosen from each of the participating authorities.

SCRUTINY WORK PLAN 2021-2022 - 2021 TO 2022

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
November 2021				
8.11.21	Bio-Energy Industry To investigate concerns and issues with the Bio-Energy Industry		Clare Robathan	
8.11.21 16.11.21 30.11.21	3 Rivers Developments Ltd Business Plan To receive the 3 Rivers Development Ltd Business Plan.		Andrew Jarrett	
8.11.21	Broadband Update To receive a broadband update from DCC representatives		Clare Robathan	
8.11.21	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
December 2021				
13.12.21	Police Representative To discuss Policing issues with a representative from the Police and Crime Commissioner and senior Police Officers		Clare Robathan	
13.12.21	Community Safety Partnership To receive an update on the Community Safety Partnership activities and new Action Plan which was agreed by the Community Policy Development Group for 2021-2022 and sign off 2020/21 achievements.		Simon Newcombe	
13.12.21	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	
January 2022				
17.01.22	Director of Place To receive an overview of the remit from the Director of Place		Richard Marsh	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
17.01.22 1.02.22	Recommendations from the Motion 564 Spotlight Review To receive the final report and recommendations from the Motion 564 Spotlight Review		Clare Robathan	
17.01.22	Budget To consider the initial draft 2022/23 Budget and options available in order for the Council to set a balanced budget.		Andrew Jarrett	
17.01.22	Whistleblowing 6 Month Update To receive an update from the Group Manager for Performance, Governance and Data Security		Catherine Yandle	
17.01.22	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
February 2022				
02.22	Establishment 6 Month Update To receive an update report from the Group Manager for Human Resources on the Establishment		Matthew Page	
25.01.22 14.02.22 10.03.22	Regulation of Investigatory Powers To receive the annual update of Regulation of Investigatory Powers		Karen Trickey	
14.02.22	Update on Menopause Working Group Recommendations To receive an update on progress of the Menopause Working Group Recommendations		Matthew Page	
14.02.22	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
March 2022				
21.03.22	Update on Recommendations from the Planning Enforcement Working Group To receive an update on progress of recommendations of the Planning Enforcement Working Group		Richard Marsh	
21.03.22	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	
April 2022				
19.04.22	Update on 3 Rivers Development Ltd Business Plan To receive an update on the 3 Rivers Development Ltd Business Plan		Andrew Jarrett	
19.04.22	Chairman's Annual Report To receive the Chairman's annual report		Clare Robathan	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
19.04.22	Work Plan Members are asked to note the current Work Plan for the municipal year. Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.		Clare Robathan	
Items for further Investigation These items are due to come before Scrutiny, timings to be confirmed.				
Page 70	Work Programming Session An informal Work Programming Session to agree items and issues to be investigated by the Scrutiny Committee		Clare Robathan	